

### **INSTRUCTIONS FOR SAMPLE COLLECTION AND SHIPMENT**

#### **OF KARYOTYPING TESTS**

(Duo iCS-Karyo, G-banding only - with or without STR and Myco-digital tests)



Please follow these instructions carefully to ensure proper sample reception and completion of the test.

Do not send any sample to us without prior notice

# To be done at least 24h before your shipment

Fill in the Sample release form carefully for all the samples to be tested and send it by e-mail in an **Excel format** to <u>services-us@stemgenomics.com</u>.

|  | Method  | Material                           | Shipment<br>Temperature |
|--|---|------------------------------------|-------------------------|
| <ul> <li>Cultivate your cells for testing into two T25 flasks with a minimum of 500,000 cells seeded per flask. The cell culture should reach about 25% and 50% confluency at the time of the shipment.</li> <li>If Myco-digital test is required, the cells should be cultured without antibiotics for at least 3 days.</li> </ul>  |   | For each sample:                   |                         |
| A COLUMN AND A COL | - Fill the T25 flasks to capacity with room temperature media, tighten the cap and seal it with para-film. A 50 mL aliquot of media should be provided along with your cell cultures. | One T25 flask at 25% confluency    |                         |
|  | - Place samples and media into separate sealed bags.  | +                                  | Room                    |
|  | - Pack the flasks and media securely to<br>prevent them from shifting during<br>transport. Flasks should be placed in the<br>same orientation as in your incubator.                   | One T25 flask at 50%<br>confluency | temperature             |
| AND THE RESERVE TO SERVE THE RESERVE THE R | - Place the printed version of the Sample release form completed inside the box.  | +                                  |                         |
| - Do not include any cold pack in your shipment. Send your flasks and culture medium at ambient temperature.   |   | 50mL of media                      |                         |



## Shipment (the following instructions must be strictly followed)

## For local clients in Durham, Wake, and Orange County, NC:

Drop off specimens at Stem Genomics, Inc. at 5501 Fortunes Ridge Drive, Suite O, Durham, NC 27713.

### For long distance clients:

Triple package. For example, place inside a sealed plastic bag, then Styrofoam container, then cardboard box. Fill the empty spaces with paper towels or packing material.

Place a "This Side Up" label on each side of the package (or write it on the outside of the box to show which side is upwards).

Optional: you can write "Exempt Human Specimens" on the outside of the box.

Ship **overnight** at ambient temperature to:

Stem Genomics Inc. - Testing Service 5501 Fortunes Ridge Dr, Suite O Durham, NC 27713

**USA** 

EIN n°: 38-4251349

Phone number and email address to give to the transporter:

+1 (919) 638-5655

services-us@stemgenomics.com

If a proforma invoice is needed, please indicate:

"no commercial value" and "value for customs purposes only"

Total value: 10 USD

**Description of Goods: samples** 

Contact <u>services-us@stemgenomics.com</u> with your shipping tracking number.

